

**AGREEMENT**  
**on working (professional) practice of the student**

**Article I.**  
**Contracting Parties**

1. Slovak University of Agriculture in Nitra  
Registered office: Tr. A. Hlinku 2, 949 76 Nitra  
Statutory body: assoc. prof. Ing. Klaudia Halászová, PhD., Rector  
Business ID No.: 00 397 482  
Applied to: ..... *(fill in the faculty, department)*  
represented by ..... *(fill in the name, surname, titles)*, Vice-Dean for  
Education and Practice  
legal form: public higher education institution within the meaning of the Act No.  
131/2002 Coll. on Higher Education Institutions and on amendments and supplements  
to certain acts, as amended  
(hereinafter referred to as the University)
2. .... *(name and surname of the student)*  
Permanent address:  
(hereinafter referred to as the Student)
3. XY..... *(fill in the name of the organization in accordance with the registration in the  
Business/Trade Register)*  
Registered office:  
Statutory body:  
Business ID No.:  
Registration in the Business/Trade Register:  
(hereinafter referred to as the Organization and together with the University and  
the Student referred to as the Contracting Parties)

**Article II.**  
**Introductory provisions**

1. The University as a top educational institution fulfils its mission pursuant to  
the Act No. 131/2002 Coll. on Higher Education Institutions and on amendments and  
supplements to certain acts, as amended, in particular by the provision of higher  
education in accredited study programmes at all three levels of education, i.e. Bachelor,  
Master and Doctorate degrees.  
The working/professional practice focusing on the practical education and the  
acquisition of practical knowledge in the field of ..... *(fill in the study programme)*  
is a part of the University studies.
2. XY is a leading company focusing on ..... *(fill in the main subject of its activities, which  
also emphasises the development of the scientific and research activities in the given  
field)* and the verification of the scientific knowledge in practice, as a result of which it

has created optimal conditions for the implementation of the working/professional practice of the University students in ..... *(fill in the study programme)*.

3. The Student studies study programme ..... *(fill in name)* at the Faculty ..... *(fill in name)* in the .... year of study in the ... *(fill in full-time/part-time)* ... .. form of study.
4. Taking into account their above-mentioned focuses, the Contracting Parties conclude the Agreement on working/professional practice of the Student pursuant to the provisions of the Act No. 131/2002 Coll. on Higher Education Institutions and on amendments and supplements to certain acts, as amended, and the provisions of the Labour Code No. 311/2001 Coll., as amended.

### **Article III.**

#### **Subject and duration of the working/professional practice**

1. The Contracting Parties agreed that the Organization shall enable the Student to perform the working/professional practice within the further defined terms at its workplace .... *(fill in the workplace and its address)* .... in the field of ..... *(fill in the field)*.
2. Within the working/professional practice at the workplace..... *(fill in the name and its location)*, the Student shall perform the following activities .... *(fill in the precise description of the working activities or write that the precise description of the working activities is attached in Annex No. ... of the Agreement)*, under the supervision of responsible employees of the Organization, namely ..... *(fill in the name, surname, position)*.
3. The Student shall complete the working/professional practice on working days from ..... to ..... and during working hours from ..... to .....
4. The Student shall begin to perform the working/professional practice on ..... *(date)* at ..... *(hour)* at ..... *(fill in the place)* and shall inform the responsible employee of the Organization ..... *(fill in the name, surname, position)* about the beginning of the working/professional practice.
5. The performance of the working/professional practice and the compliance with the conditions set out in the Agreement shall be monitored by an authorized employee of the University ..... *(fill in the name, surname, position)*, hereinafter referred to as the Authorized Employee of the University.
6. The Organization, represented by the authorized responsible employee ..... *(fill in the name, surname, titles)*, shall issue a confirmation of the completion of the working/professional practice for the Student in two copies on its final day and shall clearly specify the following data in it:
  - duration of the practice
  - type of working activities and the focus of the practice.

### **Article IV.**

#### **Rights and obligations of Contracting Parties**

1. On the day of the beginning of the working/professional practice and before the performance of the working activities, the Organisation shall ensure a training in the following areas for the Student through an authorized person:
  - a) regulations on occupational safety and health (OSH),
  - b) fire safety (FS),

- c) internal regulations on OSH and FS,
- d) operational rules and standards.

A copy of the record of the completed training, which shall include in particular the subject of the training, person, name, surname and position of the person providing the training, date and time of the training, signatures of the persons involved, shall be given to the Authorized Employee of the University.

2. On the day of the beginning of the working/professional practice and prior to performing the working activities, the Organization shall ensure personal protective equipment for the Student.
3. During the working/professional practice, the Organisation shall be responsible for the work protection at the given workplace (§ 146 of the Labour Code), creation of suitable working conditions and the adoption of measures ensuring OSH and FS.
4. The Organization shall be obliged to enable the Student:
  - to use catering services,
  - to use social, sanitation facilities,
  - to use dressing rooms,
  - to use parking services,
  - .....under the same conditions as to its employees.
5. During the performance of the working/professional practice, the Student shall be directly managed and given working tasks, and his/her compliance with the OSH and FS regulations, as well as operational and working regulations shall be checked by ..... (*fill in the name, surname, position*).....
6. If any organizational or other problems occur during the performance of the working/professional practice, the responsible employee of the Organization shall be obliged to inform the Authorized Employee of the University.
7. During the performance of the working/professional practice, the Student shall be obliged:
  - to bear the transportation/travel expenses to the place of the performance of the practice,
  - to fulfil assigned work tasks properly and on time,
  - to comply with all regulations, about which he/she was duly informed,
  - to immediately inform the responsible employee of the Organization and the Authorized Employee of the University about any obstacles to the performance of the practice, accidents at work, as well as other facts affecting the performance of the practice,
  - to give a certificate of completion of the working/professional practice and a report of completed practice to the Authorized Employee of the University.
8. If the Student directly participates in the production or operational activities of the Organization during the period of the working/professional practice, he/she shall be entitled to remuneration for the work carried out and the Organization shall pay a reward in the amount of hourly rate ..... (*fill in hourly rates for the working activities, or fill in general "according to their own principles of remuneration"*) ..... to him/her.
9. The University undertakes to ensure the following activities during the performance of the working/professional practice:
  - a) monitoring of the compliance with the terms of the Agreement and the fulfilment of the content of the practice through its own authorized staff,

- b) operative problem-solving with the responsible employees of the Organization.
10. During the duration of the working/professional practice, the Organization undertakes to ensure the Authorized Employees of the University the access to the working premises for the purpose of the supervision of the performance of practice in the presence of its responsible employees.
  11. By signing the Agreement, the Student authorizes the Organization and the University to process and store his/her personal data in accordance with the Act No. 18/2018 Coll. on Personal Data Protection and on amendments and supplements to certain acts for the purposes of administration and archiving.
  12. By signing the Agreement, the Organization and the University confirm that personal data of the Student will be treated in accordance with the Act No. 18/2018 Coll. on Personal Data Protection and on amendments and supplements to certain acts within an agreed range.
  13. Responsibility for damage to a Contracting Party during the performance of the working/professional practice shall be governed by the legislation of the Slovak Republic.

**Article V.  
Final provisions**

1. During the fulfilment of the Agreement, the Contracting Parties shall be primarily governed by the provisions of the Agreement.
2. The mutual relations of the Contracting Parties not defined in the Agreement shall be governed by the legislation and standards of the Slovak Republic relating to the subject of the Agreement.
3. Any agreements, changes or additions to the Agreement shall be binding for the Contracting Parties only if they are in writing as a bilateral amendment signed by authorized representatives of the Contracting Parties.
4. The Agreement on the working/professional practice of the Student shall be concluded in three identical copies, of which each Contracting Party receives one copy.

In Nitra on .....

In ..... on.....

On behalf of the University:

On behalf of the Organisation:

.....  
statutory body

.....

.....  
(name, surname and signature of the Student)

