

Recognition of documents on education for the purposes of continued study

Recognition of document on education in the relevant field of study (§ 33 of the Act)

The applicant submits an application to a higher education institution in the Slovak Republic, where education in the same or a related field of study takes place.

- The recognition of document on education in the relevant field of study is requested by an applicant whose document on education has been issued in a third country³, it means except the following states:
 - Albania, Andorra, Armenia, Austria, Azerbaijan, Kingdom of Belgium, Bosnia and Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Greece, Holy See, Hungary, Iceland, Ireland, Italy, Kazakhstan, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Moldova, Montenegro, Netherlands, Norway, Poland, Portugal, Romania, Russian Federation, Serbia, Slovak Republic, Slovenia, Spain, Sweden, Switzerland, Macedonia, Turkey, Ukraine, United Kingdom and Belarus.
- The recognition of document on education in the relevant field of study may also be requested by an applicant whose education document has been issued in a country with which an international **bilateral agreement**¹ on the recognition of documents on education has been signed, or in a member state of **European Higher Education Area**² if he / she is interested in the recognition of document on education in the relevant field of study in the Slovak Republic.

¹ list of countries with a bilateral agreement with the Slovak Republic:: *Czech Republic, Croatia, Hungary, Germany, Poland, Romania, Russian Federation, Ukraine*

Documents from recognized Czech schools issued in the Czech Republic for the purposes of academic recognition are equivalent in the Slovak Republic without recognition.

² list of European Higher Education Area (EHEA) countries (except for those listed above): Albania, Andorra, Armenia, Azerbaijan, Belgium, Belarus, Bosnia and Herzegovina, Bulgaria, Cyprus, Montenegro, Denmark, Estonia, Finland, France, Greece, Georgia, Netherlands, Iceland, Ireland, Kazakhstan, Liechtenstein, Lithuania, Latvia, Luxembourg, Macedonia, Malta, Moldova, Norway, Portugal, Austria, Slovak Republic, Slovenia, United Kingdom, Serbia, Holy See, Spain, Switzerland, Sweden, Italy, Turkey

³ third states – other states than those listed above in the lists marked by ¹ and ²

Before submitting an application for recognition of document on education at SUA, please verify in the list below that it provides education in the same or a related field of study as it is stated on your document on education. In case that SUA does not provide education in such a field, the application will be returned to the applicant.

List of accredited study programs and study fields at SUA and other universities in Slovak Republic

An applicant for recognition of a document on education shall submit:

- a) **a completed application,**
- b) **a copy of the identity document,**
- c) **copies of documents on completed education** (notarised or certified copies and certified translations into Slovak language), list of translators

The authenticity of signatures and of the school's stamp mark on the originals of documents on education (from which the applicant had a certified copy) **must be certified**:

- **by "Apostille" in the case of member countries of the Hague Convention** (list of member countries of the Hague Convention and the competent authorities issuing this certificate),

- **in the case of other countries – by legalization at the Ministry of Foreign Affairs in the respective state (where the education was acquired), and subsequently by super legalization - at the embassy of the Slovak Republic in that state, or according to accreditation,**
(the applicant can apply for this through the Consular Section of the Ministry of Foreign and European Affairs of the Slovak Republic – [more information](#))
- d) **a transcript of records of completed courses and examinations** (certified translation into Slovak language),
- e) **Diploma Supplement** (notarized copy and certified translation into Slovak language),
- f) **a proof of previous education** (proof of previous lower level of education) - a copy without notarization and a certified translation into the Slovak language,
- g) **a proof of payment of executory costs (eKolok)** in accordance with the scale of executory costs
 - in amount of **5 €**, if **the document on education was issued in the country with which the Slovak Republic has concluded a bilateral agreement**
 - in amount of **30 €**, if **the document on education was issued in the country with which the Slovak Republic has not concluded a bilateral agreement**
(eKolok can be purchased at branches of the Slovak Post)
- h) **other documents**, if necessary to assess the equivalence of the document on education (a copy without a notarial certificate and a certified translation into the Slovak language).

According to § 33 of the Act, within the process of recognition of documents on education issued by a recognized foreign higher education institution for the purposes of continued study, **SUA assesses the fulfilment of the conditions for a decision on their recognition by comparing the relatedness of study programs in the same or related fields of study.**

SUA shall review the application within the period of 30 days after the delivery of the complete application. If the application does not have the required particulars, the procedure will be interrupted and the applicant will be invited to complete the missing documents or remedy the deficiencies of the application within the period of 30 days after the delivery of the call.

SUA shall decide on the recognition of the document on education within two months from the delivery of the complete application according to § 33, sec. 2 and 3 of the Act.

SUA can decide on

- a) **recognition of a document on education** (if the conditions are met, SUA will issue a decision on the recognition of a document on education equivalent to a document on education issued at a university stating that *it is not a document of recognition of professional qualifications*),
- b) **refusing an application for recognition of a document on education** (SUA shall reject an application for recognition of a document on education after finding out that **the document on education submitted by the applicant cannot be recognized as equivalent to a document on education issued at SUA**),
- c) **prescription of a differential exam** (if the education proved by the applicant **is at least one year shorter** than the comparative education at the SUA, **or** the applicant's educational content **lacks knowledge or skills** such as the comparative knowledge or skills in the same or related fields of study at the university, SUA **decides on the prescription of a differential exam**. After the realization of a differential exam SUA decides on the recognition of the document on education).

Academic title

The decision on the recognition of a document on education for the purposes of continued study **entitles the applicant to use** at the territory of Slovak Republic **the academic title and its abbreviation in the form in which it was granted under the national regulations of the state in which the document was issued and in the language of that state.**

Note: When deciding on the recognition of a document on education the academic title and its abbreviation are not written in the Slovak language but in the language of the country of origin.

If on the document on education there is stated no academic title but a professional title or professional qualification, the decision on recognition of a document on education shall not include any title or abbreviation.

Application